

# TRAVEL 101



Traveling can be intimidating. UNOS Meeting Partners hopes to help make the process easier with these travel tips.

## Documents needed

- **Real ID or passport for all domestic flights:**
  - A government-issued form of identification with your name exactly matching the name on your ticket, most commonly a passport, driver's license or state-issued ID card.
  - A Real ID is a form of identification that meets increased security standards. All travelers older than 18 will be required to provide either a real ID or another TSA-approved form of identification in order to fly after Oct. 1, 2021. To learn more about the Real ID program, check out the [TSA Real ID page](#).
- **Airline boarding pass:**
  - Boarding passes are required to move through airport security and enter flight terminals.
  - Electronic passes can be used after checking in by either downloading the pass from the airline app to a smart phone wallet, or by snapping a screenshot of the pass to view later. UNOS Meeting Partners recommends printing a paper copy as a backup as well.
- **Itinerary:**
  - Carry a copy of your itinerary with you and share one with family or friends.
  - Verify specifics 48 hours before departure.

## Transportation Security Administration (TSA)

The [TSA website](#) includes information on how to navigate security screening, as well as helpful links to programs that will get you through the line faster.

## Seat assignments

Per policy, UNOS will only reimburse additional charges for changing or upgrading seating if there are no free seats available at the time of booking. If you would like to change your seats directly with an airline, please wait to do so until 24 hours before the flight is scheduled to ensure your ticket is issued.

## Checking in at the airport

UNOS Meeting Partners issues electronic tickets, so all you need to check in at the airport is a government-issued picture ID. For your convenience, most airlines will allow you to check in 24 hours in advance of your flight. Keep in mind that you will still have to pass through airport security, even if you check in online.