

# UNOS<sup>SM</sup> Meeting Partners

*Trust the transplant event experts*

## **2020-2021 “SAFER” MEETINGS COMMITMENT**

*Thank you for your continued support of the OPTN! During this unprecedented time, the safety of all committee members and staff is our primary focus. We know that keeping each attendee safe when we come together is a shared responsibility of UNOS, the Hilton Chicago O’Hare, and each one of you personally. With our collaborative commitment to hosting safer meetings, we can continue the lifesaving work of the OPTN in a safer in-person meeting environment. The following measures and protocols have been implemented at the Hilton Chicago O’Hare for all committee meetings to ensure “safer” face-to-face gatherings.*

### **ELEVATED HOTEL SANITATION**

- All Hilton team members will wear masks and gloves for safety and prevention.
- Hotel guests are encouraged to wear masks in all spaces in the hotel where social distancing cannot be maintained.
- Hotel has increased the frequency of cleaning public areas as well as elevated overall hotel cleanliness and sanitation.

### **REIMAGINED FOOD AND BEVERAGE**

- Meals will be served in prepackaged boxes to limit the amount of shared touch points.
- Water pitchers will be replaced with bottled water to prevent cross contamination.
- Coffee will be available from a staffed coffee station opposed to the traditional high touch self-service coffee station.

### **ENHANCED MEETING SAFETY**

- All meetings have been moved to the hotel’s largest meeting spaces to provide optimal social distancing.
- Committee members will be seated at their own 6 ft. workstation to allow ample safe space.
- Where needed, each committee member will have their own meeting technology (*microphone*) to prevent shared resources.

### **SOCIALLY RESPONSIBLE ATTENDEE EXPECTATIONS**

- Attendees should stay socially distanced during the meeting.
- It is recommended that members wear a face mask when appropriate.
- Frequent handwashing and/or sanitizing is encouraged.
- If you are not feeling well, please notify your committee point of contact and attend your meeting virtually.

*Should you have any questions regarding the newly implemented COVID-19 meeting precautions above, do not hesitate to contact UNOS Meeting Partners at [meetings@unos.org](mailto:meetings@unos.org). We are thrilled to be able to conduct OPTN business in person again one day soon!*