



Trust the transplant event experts

## 2020-2021 “SAFER” MEETINGS COMMITMENT

Thank you for your continued support of the OPTN! During this unprecedented time, the safety of all meeting attendees and staff is our primary focus. We know that keeping each of you safe when we come together is a shared responsibility of UNOS, our trusted hotel partners, and each individual attendee. With our collaborative commitment to hosting safer meetings, we can continue the lifesaving work of the OPTN in a safer in-person meeting environment.

The following safety protocols have been implemented at the hotels selected for all OPTN meetings to ensure “safer” face-to-face gatherings.

### **ELEVATED HOTEL SANITATION**

- Hotel team members will wear masks and gloves for safety and prevention.
- Hotel guests are encouraged to wear masks in all spaces in the hotel where social distancing cannot be maintained.
- Hotels have increased the frequency of cleaning public areas as well as elevated overall hotel cleanliness and sanitation.

### **REIMAGINED FOOD AND BEVERAGE**

- Meals will be served in prepackaged boxes or served buffet lines to limit the amount of shared touch points.
- Water pitchers will be replaced with bottled water or touchless fountains to prevent cross contamination.
- Coffee will be available from a staffed coffee station opposed to the high touch self-service coffee station.

### **ENHANCED MEETING SAFETY**

- All meetings will be moved to the hotel’s largest meeting spaces to provide optimal social distancing.
- Meeting attendees will be seated at their own 6 ft. workstation to allow ample safe space.
- Where needed, each attendee will have their own meeting technology (*microphone*) to prevent shared resources.
- Proper signage to allow for correct flow of attendee movement in, out and around room.
- Confirmation from hotels of their set COVID-19 exposure policies while working in tandem with them to create a safer meeting environment.

### **SOCIALLY RESPONSIBLE ATTENDEE EXPECTATIONS**

- Attendees should stay socially distanced during the meeting.
- It is recommended that all attendees wear a face mask when appropriate.
- Frequent handwashing and/or sanitizing is strongly encouraged.
- If you are not feeling well and exhibiting COVID-19 symptoms, please notify your OPTN point of contact and attend your meeting virtually.

Should you have any questions regarding the newly implemented COVID-19 meeting precautions above, do not hesitate to contact UNOS Meeting Partners at [meetings@unos.org](mailto:meetings@unos.org).

*We are thrilled to be able to conduct OPTN business in person again one day soon!*